

Guidelines for presenters at the RHCS summer meeting 2024

Oral presentations

- Every presenter is given 10 minutes to present their presentation.
- After 2-4 presenters there will be a plenary discussion of all presentations in your slot (20 minutes).
- There is no template for the PP presentation. Use whatever you see fit.
- The presentation could be handed in, in one of the following three ways:
 - sent to share@uis.no through ordinary email.
 - By using <https://wettransfer.com/> (large files), send the file to share@uis.no
 - You can also deliver the Power Point slides by USB at the conference.
- **All speakers must hand in their presentation to a member of the organizing committee the night before their presentation at the latest (18.00 the day before)**

Lightning talks:

- All poster presentations are now modified to become **Lightening talks**.
- Every presenter is given MAXIMUM 3 minutes pr person for their talk.
- Every presenter must have minimum 1 PP slide that includes the title of the abstract, authors, name and picture of the presenter, and affiliation of all authors.
- If needed the presenter could hand in a maximum of 3 slides in total
- Remember to make all slides visually comprehensible for the audience. We suggest using the additional slides for presenting figures, tables pictures etc. and not text.
- We urge the presenter to keep in mind that that the PP slides are just a support, and that the focus should be on what they say.
- While 3 minutes may seem short, preparation is KEY. You could fit in quite a lot of information if you concentrate on the important parts of your abstract.
- **All power point slides must be sent to share@uis.no before 25th of May 2024. There is no room for amendments after the slides are sent and confirmed.**

Workshop:

- The timeframe for a workshop session is set to 60 minutes.
- The format of workshop includes interaction with the audience.
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 - You can also deliver the Power Point slides by USB at the conference
- **All speakers must hand in their presentation to a member of the organizing committee the night before their presentation at the latest (18.00 the day before)**